



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-21

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner Institution.

A. Information about higher education institutions

Name of the Institution	Erasmus code	Contact details	Website
UNIVERSITAT POLITÈCNICA DE VALÈNCIA (UPV) Escuela Técnica Superior de Ingeniería Informática-ETSINF (School of Computer Science)	E VALENCI02	International Office ETSINF Universitat Politècnica de València ETS de Ingeniería Informática Oficina Internacional-Edificio1G Camino de Vera s/n, E-46022 Valencia E-mail: int_inf@upvnet.upv.es Phone: +34/963.87.92.04 Juan Carlos RUIZ GARCÍA Academic Coordinator ETSINF Pilar AGUSTÍ CAMPOS International Office Manager ETSINF E mail: pausti@upvnet.upv.es	Institution: www.upv.es ETSINF: www.inf.upv.es
UNIVERSITY OF UDINE International Relations and Mobility Office v. Palladio, 8 33100 UDINE ITALY	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497420 Academic contact: prof. M. Comini marco.comini@uniud.it	http://www.uniud.it/international-area/incoming-mobility general course catalogue: http://www.uniud.it/didattica/facolta a courses held in english: http://www.uniud.it/international-area

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Area code	Area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
E VALENCI02	I UDINE01	48	Computer Science (*)	1 st / 2 nd	2x10=20	--
I UDINE01	E VALENCI02	48	Computer Science (*)	1 st / 2 nd	2x10=20	--

(*) Programs managed by the School of Computer Science (www.inf.upv.es):

- o Grado en Ingeniería Informática (4 years-degree / 240ECTS) - <http://gradoinf.webs.upv.es>
- o Master in Computer Science (2 years-master /120 ECTS) New Master from 2014-15. Website available from May 2014 :<http://mull.webs.upv.es>

FROM	TO	Area code	Area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
E VALENCI02	I UDINE01	48	Computer Science	1 x 5 days	1 x 5 days
I UDINE01	E VALENCI02	48	Computer Science	1 x 5 days	1 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Area	Language of instruction	Recommended language of instruction level	
			Student Mobility for Studies	Staff Mobility for Teaching
E VALENCI02	48	<p><u>BSc: Spanish and English</u></p> <p>All the courses at ETSINF have tuition in Spanish and, in addition, only a set of these courses have one group with tuition in English and limited places are available for exchange students</p> <p><u>MSc: Spanish</u></p>	<p>B1</p> <p>Exchange students who only undertake project work (and not courses) might be permitted to write their report in English.</p> <p>Whether they are permitted to do so should be clarified with their supervising professor before arrival at ETSINF-UPV</p>	B2
I UDINE01	48	ITALIAN/ENGLISH	A1	

-**At the University of Udine:** Courses held in english can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/international-area>

D. Additional requirements

Universitat Politècnica de València has the infrastructure to welcome students and staff with disabilities. The sending institution should inform during the application process.

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check Information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

-<http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>

- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

E. Calendar

Receiving Institution	Autumn term	Spring term
E VALENCI02	<p>31 MAY</p> <p>Application on-line will only be allowed after nomination from the sending institution</p>	<p>31 OCTOBER</p> <p>Application on-line will only be allowed after nomination from the sending institution</p>
	<p>1. Nominations should be sent to the contact person at school level: Pilar AGUSTÍ CAMPOS (pagusti@upvnet.upv.es) Subject of the e-mail: NOMINATION "Surname, Name" from "University Code" 2. ETSINF will send its decision a.s.a.p. and no later than 3 weeks after deadline 3. A Transcript of Records will be issued no later than 5 weeks after the official assessment period has finished</p>	
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
	<p>- I UDINE01 will send a detailed Erasmus nomination list <u>by e-mail</u>. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.</p> <p>- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). I UDINE01 cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).</p> <p>- I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.</p>	

1.	<p>- Erasmus incoming student at I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.</p>
<p>The present bilateral agreement will be valid during the academic years 2014/15 - 2020/21, unless either side terminates the agreement in writing at the latest by September 30th for activities taking place during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.</p>	

F. Information

1. Grading systems of the institutions

Institution	Course Load	Grading System	Descriptions
E VALENCI02	30 ECTS/semester	Fail <5; Pass 5..<7; Good 7..<9; Excellent 9..10; Honours MH	Credit System: ECTS
		The Transcript of Records will also provide grades according to the description in the ECTS users' guide.	
I UDINE01		http://www.unlud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng	

2. Visa

The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
E VALENCI02	opii@upvnet.upv.es	www.opii.upv.es
I UDINE01		http://www.unlud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
E VALENCI02	opii@upvnet.upv.es	www.opii.upv.es

I UDINE01		<p>At the University of Udine: Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.</p> <p>Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.</p>
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4. Housing

The receiving Institution will guide Incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
E VALENCI02	opii@upvnet.upv.es informacion@upv.es	www.opii.upv.es http://www.upv.es/perfiles/estudiante/alojamientos-upv-es.html
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
UNIVERSITAT POLITÈCNICA DE VALÈNCIA	Juan Miguel Martínez Rubio Head of the Rector's Office		
I UDINE01	Vice rector for International Mobility prof. M. Ballerini	15/11/13	